

International Training Programme Conference and Research support grant 2023

***Do you have a place at a conference but need help funding your place?
Do you have a research proposal that needs additional financial
support? Read below!***



Background

The British Museum's International Training Programme (ITP) has, since 2006, sought to provide opportunities for shared learning, discussion and collaboration between museum and heritage professionals from across the globe. To date, our growing global network totals 335 fellows from 57 countries and offering opportunities for professional and personal development are a key aspect of the ITP.

The opportunity

The ITP has previously offered financial assistance for fellows to attend and participate in conferences, and to conduct research which can be demonstrated to help develop professional skills and networks in the museum and heritage sector. In 2021/22, the ITP awarded grants to a wide range of research projects and conference places to fellows across the network. We would like to extend this offer to the entire network again in 2023, through an open application process.

Each fellow can apply for *up to a maximum of £1000 of the costs incurred* by attending the conference or carrying out their research. Any further costs must come from another source. Costs may include conference fees, research related expenses and travel, visa application process costs, travel and accommodation related to the research or conference.

Your application

Successful fellows will be able to demonstrate the relevance of attending a conference or carrying out research, to their professional needs and development. The ITP team would also like to see how an applicant's conference attendance or proposed research draws on experiences from the ITP annual programme and legacy work.

This opportunity will be granted to fellows who have a proven track record (with the ITP, in their personal or professional lives) of good time management and to those who are organised and understand the importance of regular communication and report writing to the ITP team and ITP funders. In terms of a research grant application, experience of writing and research related interest and experience is also desirable.

Please only apply if you are comfortable arranging and booking your own accommodation and travel, researching the type of visa needed for your travel and filling in the application independently. This is a grant to support successful applicants financially, and while we always offer support and advice, on this occasion we cannot offer to manage your logistical arrangements.

Expectations:

Conference/research Grants

Pre conference or research related activity/travel, successful fellows will:

- email, at agreed stages, to update the ITP team on visa application deadlines and accommodation and travel bookings
- find out if the conference is in an ITP country and whether other ITP fellows are attending the conference and for research related trips, find out if this is in an ITP country. If yes, organise to meet with available members of the network.

At conference/during research related activity/travel, successful fellows will:

- provide the ITP team with regular updates on days of travel and departure
- if possible, meet with other ITP fellows
- consider how you will share the information from the conference or research period with the ITP network

Post conference/following research:

Within 4 weeks of return from conference or completion of research fellows will have emailed the ITP team with

- a breakdown of expenditure and receipts for spent ITP funds (using an ITP template)
- reimbursement for any unexpected leftover ITP funds
- a report (using an ITP template) to demonstrate what you learnt and how you benefitted from the conference or research, to be shared with the rest of the network through the ITP blog and website.
- resources from the conference or research to share with the network
- *optional: a short film capturing your experience, to be shared on the ITP blog and website.

**templates will be provided to support the expected modes of communication and reporting.*

Please ensure you have the permission of your institution/employer to attend the conference or carry out the research you are requesting financial support for.

Due to the ongoing COVID-19 global pandemic, the grant recipient and the ITP team will need to ensure that any local or international travel is signed off by the appropriate health and safety and management bodies, in line with current government guidelines and changing travel and workplace restrictions.

If you would like to apply, please complete the form attached and return it to itp@britishmuseum.org. The offer for 2023 will stay open until the end of the year as long as our funds are available.